

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – 19 SEPTEMBER 2017

Title of report	AUTHORITY TO AWARD THE CONTRACT FOR MAINTENANCE OF FIRE SAFETY SYSTEMS
Key Decision	a) Financial Yes b) Community No
Contacts	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Interim Director of Resources 01530 454833 andrew.hunkin@nwleicestershire.gov.uk
Purpose of report	The report requests that Cabinet delegate authority to award the contract for maintenance of fire safety systems to the Interim Director of Resources in consultation with the Corporate Portfolio Holder.
Reason for Decision	The level of expenditure on this contract exceeds the authority threshold in the Scheme of Delegation.
Council Priorities	Value for Money.
Implications: Financial/Staff Link to relevant CAT Risk Management Equalities Impact Screening Human Rights Transformational Government	Budgets are already in place Procurement Corporate Action Team N/A N/A N/A N/A
Comments of Head of Paid Service	Report is satisfactory

Comments of Deputy Section 151 Officer	Report is satisfactory
Comments of Monitoring Officer	Report is satisfactory
Consultees	None
Background papers	None
Recommendations	IT IS RECOMMENDED THAT CABINET DELEGATE AUTHORITY TO AWARD THE CONTRACT FOR MAINTENANCE OF FIRE SAFETY SYSTEMS TO THE INTERIM DIRECTOR OF RESOURCES IN CONSULTATION WITH THE CORPORATE PORTFOLIO HOLDER.

1.0 INTRODUCTION

- 1.1 The council has several standalone arrangements in place for servicing the following fire safety equipment:
- Fire alarms
 - Emergency lighting
 - Fire suppression systems
 - Fire extinguishers and blankets
 - Lightning protection
- 1.2 It is intended to re-procure these arrangements as a single contract starting 7 November 2017 for three years, with the option to extend for two 12 month periods, until a maximum of 6 November 2022.
- 1.3 The contract will be managed by Property Services. The estimated value of this contract based on servicing alone is around £18,000 per annum or £90,000 over the full five years.
- 1.4 However as servicing is undertaken some faults will be identified. Property Services will decide on a case by case basis whether it is more cost effective to arrange for additional quotations to be sought for any works, or whether to engage this contractor to undertake the repair directly and it is likely that the contract value will exceed £100,000 over the five year period.
- 1.5 The contract will be procured via a compliant procurement process (open tender) in compliance with the contract procedure rules and all relevant procurement legislation. At least one local supplier has been identified as likely to be capable of delivering the required services and as such Procurement and Property Services will be hosting a bidders event as part of the procurement process.